

**Committee on Faculty Governance (CFG)  
Annual Report 2001-2002**

The Committee on Faculty Governance (CFG) met 25 times during the academic year 2001-2002, and

make the process of awarding course releases or other "offsets" for committee service more regular and transparent.

With Gove Effinger's leadership, CFG conducted a simple descriptive statistical study of patterns of service on faculty committees among tenured, untenured tenure-track, and non-tenure-track faculty. The data and some modest conclusions appear in Part Two of the CFG White Paper (see the next item). In brief, the study showed that the untenured, tenure-track faculty are doing more than their "fair share" on faculty committees, whereas the tenured faculty are doing relatively less.

In spring 2002 CFG developed and distributed by email A CFG White Paper: Improving Participation in Faculty Governance (4 April 2002) to present the problem and several possible incentive-driven solutions. Given the lateness in the semester and the community's focus on other issues, it was clear that discussion of the White Paper would have to be deferred to the next academic year, a project that CFG intends to pursue.

## FACULTY HANDBOOK CHANGES

The Faculty Handbook states that CFG is "responsible for ensuring that the text of the Faculty Handbook appears and remains precisely as approved by the faculty." Each summer, a CFG representative works with the office of the VPAA/DOF to revise the Handbook to reflect all changes approved during the preceding academic year (as well as to correct typos, etc.). The revised Handbook is then presented at the September Faculty Meeting for adoption in October.

The Faculty Handbook was amended by faculty action in the following ways during the academic year 2001-2002:

The Faculty Development Committee's function statement (in Part Two) was amended to include the selection of the recipient of the Ralph A. Ciancio Award for Excellence in Teaching, and its membership statement was amended to include a representative of the Office of the Vice President for Academic Affairs and Dean of the Faculty, not specifically the VPAA/DOF him/herself. These changes were approved at the 5 October 2001 Faculty Meeting (for inclusion in the 2001-2002 edition).

Two obsolete references to the "CAPT Review Committee" were removed from the Faculty Handbook by a CFG motion approved at the 5 October 2002 Faculty Meeting.

The CAPT promotion legislation, passed at the 26 April 2002 Faculty Meeting, entails several changes to Part One, Article X, PROMOTION.

The procedures for replacing members of CAPT when tenure or promotion cases involve candidates in their own departments were changed by a CFG motion approved at the 26 April 2002 Faculty Meeting; these procedures appear in the membership description of CAPT (in Part Two).

The promotion of Artists- and Writers-in-Residence was converted from a two-tier to a three-tier system by a CFG motion approved at the 26 April 2002 Faculty Meeting; three passages in Part One were amended by this motion.

## OTHER ISSUES/ACTIONS

Here, in roughly chronological order, is a list of other things that CFG dealt with this past year.

At the start of the year the Chair completed an extensive survey on faculty governance. This survey involved a comparative analysis of responses from senior administration members and faculty members involved with the governance system at institutions of diverse size and mission.

The Chair participated in the new faculty orientation session to provide an overview of the faculty governance system.

CFG reorganized the faculty governance web site, and posted all available committee annual reports for 2000-2001. Later in the year we added links to committee home pages from the web page of committee function and membership information.

The committee consulted with CEPP and others about the proper locus for a consideration of distance learning issues.

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· Consider a proposal that AIR/WIR/Librarian/Teaching Associates beyond their second three-year review be eligible to serve as "tenured" members on committees specifying a certain number of tenured members, provided that this stipulation is made primarily to ensure seniority/experience. (Clearly there are some committees, e.g. CAPT, for which the stipulation "tenured" is not a mere synonym for "experienced.")

## ACKNOWLEDGMENTS

CFG is happy to join the CAPT in expressing appreciation of the "extraordinary work and constant good cheer of the staff in the office of the VPAA/DOF, especially the efforts of Chris McGill[,] Sue Blair [and Patti Heritage].... " We are also very grateful to all faculty who have participated in the governance system or have expressed willingness to serve on one or more occasions this past year. The outgoing Chair extends his personal thanks to the 2001-2002 members of CFG for their hard work and good will.

### CFG Membership 2001-2002

2002 Dick Hihn

Jackie Azzarto, on leave fall 2001, replaced by Katie Hauser

2003 Mark Huibregtse, Chair

Lary Opitz

2004 Gove Effinger

Kate Leavitt

### CFG Membership 2002-2003

2003 Mark Huibregtse

Lary Opitz, on leave spring 2003, replaced by TBA

2004 Gove Effinger, Chair

Kate Leavitt

2005 Katie Hauser

Susan Kress